

**Minutes of the Regular Meeting of Council of the  
Rural Municipality of Mayfield No. 406  
held on Tuesday, January 10, 2023 at 9:30 a.m.  
in the Municipal Office, 201B Main Street, Maymont, Saskatchewan**

Present	<p><b>Reeve:</b> Craig Hamilton  <b>Councillors':</b> Bryan Clair - Division 1  Neil Clayton - Division 2  Adam Pain - Division 3  Mitch Starycki - Division 4  Myron Prescesky - Division 5  Dwayne Harder - Division 6  <b>Administrator:</b> Chyanne Hawkins</p>
Delegation	10:00 a.m. – 10:30 a.m.: Colleen Fenning, SARM Plant Health Officer, met with council to discuss Clubroot, the Invasive Plant Control Program, and the Rat Control Program.
Call to Order	<b>Reeve Hamilton called the meeting to order at 9:33 a.m.</b>
Minutes	<p><b>23/001 CLAIR:</b> That the RM of Mayfield No. 406 council accept and approve the minutes of the December 6, 2022 regular meeting as presented.</p> <p style="text-align: right;"><i>Carried</i></p>
Statement of Financial Activities	<p><b>23/002 PAIN:</b> That the RM of Mayfield No. 406 council approve the Statement of Financial Activities for the month of December 2022 as presented, and form part of these minutes.</p> <p style="text-align: right;"><i>Carried</i></p>
Accounts for Approval	<p><b>23/003 STARYCKI:</b> That the RM of Mayfield No. 406 council approve the List of Accounts for Approval for January 10, 2023 covering cheques 6426 to 6463 in the amount of \$168,843.01 as presented, and form part of these minutes.</p> <p style="text-align: right;"><i>Carried</i></p>
Statement of Financial Act. - Fire Board	<p><b>23/004 PRESCESKY:</b> That the RM of Mayfield No. 406 council approve the Statement of Financial Activities for the Fire Protection Board for the month of December 2022 as presented, and form part of these minutes.</p> <p style="text-align: right;"><i>Carried</i></p>
Accounts for Approval – Fire Board	<p><b>23/005 HARDER:</b> That the RM of Mayfield No. 406 council approve the List of Accounts for Approval for the Fire Protection Board for January 10, 2023 covering cheque 190 to 202 in the amount of \$5,116.65 as presented, and form part of these minutes.</p> <p style="text-align: right;"><i>Carried</i></p>
Appoint Fire Dept. Members	<p><b>23/006 CLAIR:</b> That the RM of Mayfield No. 406 council appoint the following members at large to the RM of Mayfield Volunteer Fire Department: Kelly Acaster (Fire Chief), Mark Melrose and Neil Milman (Deputy Fire Chiefs), Wayne Beaudoin, Wade Schmidt, Brennan Prescesky, Brett Gray and Riley Baker. Jenny Thompson will be appointed as an auxiliary member.</p> <p style="text-align: right;"><i>Carried</i></p>
Fire Dept. Remuneration	<p><b>23/007 CLAYTON:</b> That the RM of Mayfield No. 406 council set the remuneration for the RM of Mayfield Volunteer Fire Department at: \$20/hour for fire fighters, \$25/hour for the Fire Chief, and mileage at \$0.75/km.</p> <p style="text-align: right;"><i>Carried</i></p>
Fire Dept. Spending Approval	<p><b>23/008 PAIN:</b> That the RM of Mayfield No. 406 council approve the RM of Mayfield Volunteer Fire Department to make purchases of up to \$500 with verbal approval from councillors Clair or Clayton.</p> <p style="text-align: right;"><i>Carried</i></p>
Foreman's Report	<p><b>23/009 STARYCKI:</b> That the RM of Mayfield No. 406 council accept the Foreman's Report as presented.</p> <p style="text-align: right;"><i>Carried</i></p>
Canada Summer Jobs	<p><b>23/010 PRESCESKY:</b> That the RM of Mayfield No. 406 council approves the application to the Government of Canada for the Canada Summer Jobs Program 2023.</p> <p style="text-align: right;"><i>Carried</i></p>

Administrator's Report	<p><b>23/011 HARDER:</b> That the RM of Mayfield No. 406 council accept the Administrator's Report as presented.</p> <p style="text-align: right;"><i>Carried</i></p>																				
SARM Membership	<p><b>23/012 CLAIR:</b> That the RM of Mayfield No. 406 council agree to pay the regular membership to SARM for the year 2023 at a cost of \$2,845.38.</p> <p style="text-align: right;"><i>Carried</i></p>																				
Fees & Charges	<p><b>23/013 PAIN:</b> That the RM of Mayfield No. 406 council set the following fees and charges for the year 2023:</p> <table border="0" style="margin-left: 20px;"> <tr><td>Dozer &amp; Scraper</td><td>\$250/hour</td></tr> <tr><td>Grader &amp; Backhoe</td><td>\$200/hour</td></tr> <tr><td>Tractor &amp; Mower</td><td>\$150/hour</td></tr> <tr><td>Fuel Surcharge</td><td>10%</td></tr> <tr><td>Man Power</td><td>\$26/hour</td></tr> <tr><td>Rodenticide</td><td>No charge to ratepayers</td></tr> <tr><td>Tax Certificates</td><td>\$10</td></tr> <tr><td>RM Maps</td><td>\$10</td></tr> <tr><td>Photocopy &amp; Fax</td><td>\$0.20/page</td></tr> <tr><td>Notary Public</td><td>No charge to ratepayers</td></tr> </table> <p>Municipal work will take priority over any custom work.</p> <p style="text-align: right;"><i>Carried</i></p>	Dozer & Scraper	\$250/hour	Grader & Backhoe	\$200/hour	Tractor & Mower	\$150/hour	Fuel Surcharge	10%	Man Power	\$26/hour	Rodenticide	No charge to ratepayers	Tax Certificates	\$10	RM Maps	\$10	Photocopy & Fax	\$0.20/page	Notary Public	No charge to ratepayers
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Tax Discount Rate	<p><b>23/014 STARYCKI:</b> That the RM of Mayfield No. 406 council set the 2023 tax levy discount rates as follows:</p> <table border="0" style="margin-left: 20px;"> <tr><td>January through August</td><td>6%</td></tr> <tr><td>September</td><td>5%</td></tr> <tr><td>October</td><td>4%</td></tr> <tr><td>November</td><td>2%</td></tr> <tr><td>December</td><td>0%</td></tr> </table> <p style="text-align: right;"><i>Carried</i></p>	January through August	6%	September	5%	October	4%	November	2%	December	0%										
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Tax Arrears Interest	<p><b>23/015 PRESCESKY:</b> That the RM of Mayfield No. 406 council set the 2023 tax levy interest on arrears rate at 1% compound interest per month.</p> <p style="text-align: right;"><i>Carried</i></p>																				
Council Indemnity	<p><b>23/016 CLAYTON:</b> That the RM of Mayfield No. 406 council set the indemnity rates for the year 2023 to be as follows:</p> <table border="0" style="margin-left: 20px;"> <tr><td>Council Meetings</td><td>\$200</td></tr> <tr><td>Committee Meetings</td><td>\$200</td></tr> <tr><td>Reeve Supervision</td><td>\$200</td></tr> <tr><td>Council Supervision</td><td>\$100</td></tr> <tr><td>Mileage</td><td>\$0.75/km</td></tr> </table> <p style="text-align: right;"><i>Carried</i></p>	Council Meetings	\$200	Committee Meetings	\$200	Reeve Supervision	\$200	Council Supervision	\$100	Mileage	\$0.75/km										
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Deputy Reeve Appointment	<p><b>23/017 HARDER:</b> That the RM of Mayfield No. 406 council appoint Mitch Starycki as Deputy Reeve, and a signing authority for the year 2023.</p> <p style="text-align: right;"><i>Carried</i></p>																				
Board of Revision Appointment	<p><b>23/018 CLAIR:</b> That the RM of Mayfield No. 406 council appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.</p> <p>The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.</p> <p style="text-align: right;"><i>Carried</i></p>																				
Secretary of Board of Revision Appointment	<p><b>23/019 CLAYTON:</b> That the RM of Mayfield No. 406 council appoints Liana Stepan with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.</p> <p style="text-align: right;"><i>Carried</i></p>																				

Development Appeals Board Appointment

**23/020 PAIN:** That the RM of Mayfield No. 406 council appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

*Carried*

Secretary of the Development Appeals Board Appointment

**23/021 STARYCKI:** That the RM of Mayfield No. 406 council appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

*Carried*

Glenburn Regional Park Appointments

**23/022 HARDER:** That the RM of Mayfield No. 406 council appoint the following members at large to the Glenburn Regional Park: Kelly Gray, Shauna Ferris, Jackie Caldwell and Clifford Greenslade.

*Carried*

2023 Appointments

**23/023 PRESCESKY:** That the RM of Mayfield No. 406 council make the following appointments for the year 2023:

Auditors	Dudley & Company LLP
Solicitors	SARM Lawyers
Assessor & Tax Collector	Chyanne Hawkins
Municipal & Zoning Appeal Board	Western Municipal Consulting
Building Inspector	CCA Construction Code Authority
Library Board	Adam Pain
District 34 ADD Board	Mitch Starycki
Road Ban Committee	Council as a whole
Human Resources Committee	Council as a whole
OH&S Committee	C. Hamilton, M. Winterholt, C. Hawkins
Pest Control Officer	Don Heide
RM of Mayfield Volunteer Fire Dept	Council as a whole
Fire Guardian	Each council member for respective division
Division Review Committee	Council as a whole
Polling Station	Municipal Office 201B Main Street, Maymont
Returning Officer	Chyanne Hawkins
Assessment, Budget & Equipment Cmte	Council as a whole
Pound Keeper	Neil Clayton, NW 09-41-12 W3M
Weed Inspector	Alana Gunsch
Plant Health Officers	Tayo Adegeye, Katey Makohoniuk Joanne Kwasnicki, Chelsea Neuberger Betty Johnson, Colleen Fenning

*Carried*

Fidelity Bond

**23/024 CLAIR:** That the RM of Mayfield No. 406 council approve the SARM Fidelity Bond for:

Fidelity Bond Insurance	\$100,000 coverage
Registered Mail	\$50,000 coverage
Money & Securities	\$2,500 coverage

at a cost of \$238.50 for the year 2023.

*Carried*

Tax Abatement

**23/025 CLAYTON:** That the RM of Mayfield No. 406 council agree to abate the following tax levy:

Tax Roll # 460 000	\$1,149.31
Tax Roll # 1226 000	\$ 75.70

*Carried*

Tax Enforcement

**23/026 PAIN:** That the RM of Mayfield No. 406 council believes the fair market value of BLK/PAR A-PLAN 101633510 EXT 10, 109772927 is \$50,000.

*Carried*

Procurement  
Public Notice

**23/027 STARYCKI:** That the RM of Mayfield No. 406 council intends to participate in one or more procurements offered through Saskatchewan Association of Rural Municipalities (SARM), between January 2023 and January 2024. The council instructs the Administrator to send the declaration and post proper public notification.

*Carried*

WCB Rate

**23/028 PRESCESKY:** That the RM of Mayfield No. 406 council acknowledge the Saskatchewan Workers' Compensation Board (WCB) rate increased from \$1.09 to \$1.16 for the year 2023.

*Carried*

Recreation  
Pilot Program

**23/029 HARDER:** That the RM of Mayfield No. 406 council do not accept the offer to partner with the Village of Borden on the Regional Recreation Practitioner Pilot Program at a cost of between \$2,500 and \$4,500.

*Carried*

Adjourn

**23/30 CLAIR:** That the RM of Mayfield No. 406 council do now adjourn at 12:23 p.m.

Approved this the 14<sup>th</sup> day of February, 2023

  
Reeve

  
Administrator